Celebrating 150 Years!

February 2nd, 2017

PRINCIPAL: Matt Currie
ASSISTANT PRINCIPAL: Amanda Hetherton

2017 CALENDAR

February
- Feb 1, 8, 15, 22: Prep Rest Days and Testing
- Thursday 2nd: School Newsletter (distributed each Thursday).
- Thursday 2nd: School Council Nominations Open.
- Monday 6th: First Whole School Assembly 9.00am. Parent Welcome Morning Tea.
- Thursday 9th: Parents and Friends Club Annual General Meeting at 7.00pm.
- Thursday 9th: School Council Nominations Close.
- Tuesday 14th: School Council Meeting: 7.00pm.
- Friday 17th: House Swimming Carnival at Maffra Pool – Years 3-6.

March
- Wednesday 1st: Preps First Wednesday at School.
- Saturday 18th: Maffra Mardi Gras.
- Friday 31st: Last Day of Term One.

April
- Friday 14th: Good Friday

2017 Term Dates
- Term 1 – January 30 to March 31
- Term 2 – April 18 to June 30
- Easter – April 14 - Good Friday
- April 17 - Easter Monday
- Term 3 – July 17 to September 22
- Term 4 – October 9 to December 22

PRINCIPAL’S REPORT

Fantastic Start
We had a fantastic start to the school year with all students settling in really well. Thank you to all families for ensuring that your children are ready to learn and are positive about the year ahead. We have started the year with 321 students in 14 classes, including 47 preps.

I would like to invite all families to our first formal assembly on Monday, where we will announce our School Captains and Vice Captains. All families are then welcome to join me and our Parents and Friends group for a welcome morning tea in our new Parent Retreat room located next to the gym.

New Times
As advertised last year, Maffra Primary adjusted operating times for 2017 are:

8.45am Bag Bell
9.00am – 11.00am Morning Learning Session
11.00am – 11.30am Recess Play
11.30am – 1.00pm Middle Learning Session
1.00pm – 1.10pm Lunch Eating Time
1.10pm – 1.50pm Lunch Play
1.50pm – 3.20pm Afternoon Learning Session
3.20pm Last Bell

Buses
We have numerous buses leaving Maffra Primary School from Boisdale Street at the conclusion of the day. All students catching buses will be marked on a bus roll by a staff member. To assist us with this please notify the office if your child is intending to catch the bus so we can place them on the correct bus roll.

Learning Focuses for 2017
The school worked very hard last year on completing our self evaluation and setting up our Strategic Direction for 2017. Our key goals for 2017 across the school are:
1) To further improve our consistency in curriculum planning and assessment.
2) To promote the belief that every child can learn through ongoing promotion of a growth mindset.
3) To celebrate our 150th Anniversary of Maffra PS.

Newsletters/ Skoolbag App
Our school newsletters will be available each Thursday, and will be sent home with the youngest child in each family. Please look out for the newsletter each week so that you are fully informed of current programs and special events. The newsletter is also available on our web page at: http://www.maffraips.vic.edu.au
I would strongly encourage all families to download our Skoolbag App. Key events and notices will be put on the App as well as any emergency management information or changes to buses. By downloading the Skoolbag App to your mobile phone, you will be the first to receive the newsletter electronically each week.

School Fees
Essential Item Fees are now due and payable at the office. The cost is $70 per student. All students will be provided with their required books, pens, pencils, paper, photocopying and art supplies throughout the year. This equates to under $2 per week to support your students learning outcomes for the year.

School Council
All government schools in Victoria have a School Council. They are legally formed bodies that are given powers to set the key directions of a school within centrally provided guidelines. In doing this, a School Council is able to directly influence the quality of education that the school provides for its students. The Maffra Primary School Council is made up of three categories of membership:
(i) Elected parents (6)
(ii) Elected Department of Education employees (5)
(iii) Co-opted community members (3)
The term of office for members is two years. Half the members retire each year and this creates vacancies for the annual school council election.
Our sincere thanks go to retiring members, Melissa Hrehoresen, Steven Blake, Paul Beattie, Mark Donald, Amanda Hetherton and Henry Scholtes. This newsletter includes a Notice of Election and call for nominations for the new School Council. Nomination forms are available from the office and must be returned by 4pm next Thursday 9th February. There are usually two meetings held each term, commencing at 7pm on a Tuesday. Retiring members may be eligible for nomination.

Staffing
A full list of our 2017 staff follows. We have had pleasure in welcoming new classroom teachers Alison Droppert, Lauren Clancy and Lucas Mowat to our staff, as well as Jane Macqueen in Student Wellbeing. Jessica Jacobson and Kellie Harrington will also be teaching in a classroom 1 day per week.

Staff List for 2017
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kimley Lambourn</td>
<td>PL (Kellie Harrington on Wednesday)</td>
<td></td>
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<tr>
<td>Elizabeth Spunner</td>
<td>PS</td>
<td></td>
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<tr>
<td>Chloe Middap</td>
<td>PM</td>
<td></td>
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<tr>
<td>Emily Dessent</td>
<td>1/2D</td>
<td></td>
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<tr>
<td>Jo Beers</td>
<td>1/2 B</td>
<td></td>
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<tr>
<td>Alison Droppert</td>
<td>1/2 A</td>
<td></td>
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<tr>
<td>Georgie Goodwin</td>
<td>1/2 G</td>
<td></td>
</tr>
<tr>
<td>Paul Beattie</td>
<td>3/4 B</td>
<td></td>
</tr>
<tr>
<td>Peter Ray</td>
<td>3/4 R (Jess Jacobson on Wednesday)</td>
<td></td>
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<tr>
<td>Lauren Clancy</td>
<td>3/4 C</td>
<td></td>
</tr>
<tr>
<td>Jae Schuback</td>
<td>5/6 S</td>
<td></td>
</tr>
<tr>
<td>Simone Allen</td>
<td>5/6 A</td>
<td></td>
</tr>
<tr>
<td>Lynne Tomlin</td>
<td>5/6 T</td>
<td></td>
</tr>
<tr>
<td>Lucas Mowat</td>
<td>5/6 M</td>
<td></td>
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<tr>
<td>Cate Cilpham</td>
<td>Mandarin (Monday)</td>
<td></td>
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<tr>
<td>Caroline Monk</td>
<td>Music (RDO Friday)</td>
<td></td>
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<tr>
<td>Jane Macqueen</td>
<td>Student Wellbeing (Mon, Tuesday &amp; Wednesday)</td>
<td></td>
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<tr>
<td>Yevonne Meyers</td>
<td>Student Wellbeing (Wed, Thursday &amp; Wednesday)</td>
<td></td>
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<tr>
<td>Jane Chomley</td>
<td>Art / Global Studies / Library (RDO – Friday)</td>
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<tr>
<td>Matt Currie</td>
<td>Principal</td>
<td></td>
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<tr>
<td>Amanda Hetherton</td>
<td>Assistant Principal</td>
<td></td>
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<tr>
<td>Deborah Rowley</td>
<td>Business Manager (RDO – Friday)</td>
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<tr>
<td>Debra Macdonald</td>
<td>Administrative Assistant (RDO – Wednesday)</td>
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<tr>
<td>Vicki Bramich</td>
<td>Integration / Language Support</td>
<td></td>
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<tr>
<td>Terri Sargant</td>
<td>Integration / Language Support</td>
<td></td>
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<tr>
<td>Fiona Whelan</td>
<td>Integration / Language Support</td>
<td></td>
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<tr>
<td>Nella Kuizenga</td>
<td>Integration / Language Support</td>
<td></td>
</tr>
<tr>
<td>Michelle Mowat</td>
<td>Integration / Language Support</td>
<td></td>
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<tr>
<td>Jenny Kileen</td>
<td>Integration / Language Support</td>
<td></td>
</tr>
<tr>
<td>Karen Howell</td>
<td>Integration / Language Support</td>
<td></td>
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<tr>
<td>Jennifer Robson</td>
<td>Library Technician</td>
<td></td>
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<tr>
<td>Karen Noble</td>
<td>Literacy Intervention</td>
<td></td>
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<tr>
<td>Vickie Tait</td>
<td>Literacy Intervention</td>
<td></td>
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<tr>
<td>Tony Germaine</td>
<td>Computer Technician (Thursday)</td>
<td></td>
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<tr>
<td>Doug Cam</td>
<td>Gardener</td>
<td></td>
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<tr>
<td>Nicoll Sandison</td>
<td>4th year teacher intern</td>
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</tbody>
</table>

Camps Sports and Excursion Fund
The Victorian Government offers financial relief for parents who hold a valid Health Care or Pension card or are a temporary foster parent. The Camps, Sport and Excursions Fund (CSEF) allowance will be paid to the school to use towards expenses relating to camps, excursions, or sporting activities for the benefit of your child. The annual CSEF amount will be:
- $125 for primary students
- $225 for secondary students
An application form is included with this newsletter and if you are eligible, it should be returned to school by Friday March 3rd, so that the money is available to support your children as soon as possible. Please contact the office if you have any queries.

Uniform Shop
Many thanks goes to our volunteer Uniform Shop Coordinator, Melissa Ahchow, for opening the uniform shop this week and assisting parents with school uniform needs. Melissa will be available in the shop each Monday and Friday morning between 8.45am and 9.15 am.
Thank you to all parents for ensuring that your children looked really smart in full school uniform this week. We will be aiming to maintain this high standard throughout the year. It certainly presents a great image for our school, and a pride that we can all feel as we strive for excellence in everything we do at school. The Uniform Shop is located in the Conference room, just inside the main entrance, near the General Office.
Personal Goods
It is important to note that private property brought to school by students is not insured and the Department of Education and Training does not accept responsibility for any loss or damage. Students are discouraged from bringing unnecessary or particularly valuable items to school. This includes toys, sporting equipment, electronic gadgetry and calculators. **Please note that students are NOT permitted to bring mobile phones to school.** As well as the risk of loss or damage, mobile phones are frequently involved in cyber bullying, anti-social behaviour and can enable access to inappropriate sites.

Medication
Where children are required to take prescribed medication, we ask that this is taken at home wherever possible. If your doctor has advised that medication needs to be taken during school hours, parents must complete the authorisation form which is available at the office. The school does not provide any medication, including pain relief medication, and will only administer medication with full details provided and signed authorisation.

Lunch Orders
The Carpenter Street Store in Maffra provides a lunch order service each Monday and Friday. Students place their order in a plastic tub in their classrooms when they arrive at school. The students need to have their name, order and room number clearly written on a paper bag, with correct money securely enclosed. Barry Webster and staff from Carpenter Street Store pick the tubs up from the school, then return the lunches at 1pm, ready for collection from the school office area. All children eat their lunches in the classrooms, under teacher supervision, between 1pm and 1.10pm. A price list is attached, and is available on the school website.

Peanut Allergies
We have several children in the school who are at risk of having a severe allergic reaction if they come into contact with peanuts or products which include peanuts in the ingredients, such as peanut butter, nut bars and Nutella. ‘St. John’s Ambulance Victoria,’ have provided a training session for all staff so that we know how to respond to an anaphylactic reaction, including administering an EpiPen, as a life-saving treatment. We ask for your co-operation and support by NOT providing school lunches and snacks which include peanuts and peanut products. A small trace of peanut butter transferred by hand on to a piece of playground equipment could have severe consequences.

Student Behaviour Management
Detailed below are our school Purpose and Values as outlined in the School Strategic Plan, and the main aspects of our Student Management Policy.

School Purpose:
To provide a caring, challenging and vibrant learning environment that equips children to perform to the best of their ability in all areas, with the necessary skills and knowledge to become valued members of the community.

Values / Expectations
The following values are seen as being central to the life of our school community.

- Step Up
- Bounce Back
- Take Care
- Be Kind

Student Management
Students are expected to:
1. behave in a responsible and co-operative manner, enabling all students and staff to feel safe and respected
2. respect the right of the individual to learn
3. follow instructions from staff members
4. show respect for the school environment and the property of others
5. wear the correct school uniform at all times
6. behave in a manner which brings credit to themselves and the school community

We also encourage positive and responsible behaviour in the school. Our “Social Skills” program involves all our students learning and talking with their teacher about specific weekly social skills priorities.

Our teachers encourage the following behaviour by all students in the yard, and recognise it in line with our school values.

- playing fairly
- encouraging others to join in games
- assisting others
- dealing with anger in an appropriate way
- resolving conflict calmly

The school has clear expectations for playground behaviour, and consequences for inappropriate behaviour. If students choose not to follow the rules, there are a range of sanctions including:

- a verbal warning
- a warning recorded in the Yard Duty folder and ten minutes spent walking with the duty teacher
- a serious incident or repeatedly ignoring warnings will result in a red card being issued, and a twenty minute detention under teacher supervision.

During the detention, students are required to complete a worksheet where they reflect on their behaviour and how it needs to change. Parents / guardians will be notified when children receive a red card.

- Suspension or expulsion, within Department of Education and Training (DET) guidelines.

If a child continues to break the Code of Student Behaviour, parents / guardians will be contacted and asked to attend a meeting to discuss the concerns and how the behaviour can be improved.

The whole school community need to have a common understanding of what bullying is. It is important, if we are to be effective in stamping out bullying in any shape or form, that you report any bullying that you are aware of to the school as soon as possible. Bullying can be defined as someone being subjected to behaviour which is hurtful, threatening or frightening by an individual or group. Bullying can take many forms:

**Physical Bullying:** including fighting, pushing, shoving, pinching, aggressive play fights and invasion of personal space.

**Verbal Bullying:** including name calling, offensive language, putting people down both to their face and behind their
backs, intimidating noises and teasing people because of their race, gender, religious creed or appearance.

**Visual Bullying:** including offensive notes or material, graffiti, gestures and damaging other people’s possessions.

**Exertion bullying:** including stand over tactics, picking on others, threats to get people.

**Exclusion Bullying:** ranges from being “frozen out” where the student is treated as if they do not exist, to rumour mongering, to hurtfully making social invitations in front of but not to the bullied student.

**Telephone Bullying:** including students repeatedly telephoning with the intention to harass or cause discomfort.

**Cyber Bullying:** includes inappropriate messaging through internet services and mobile phone technologies.

Parents can assist in achieving high standards of student behaviour by:

- supporting the school in its management policy
- supporting and listening to your child, discussing any issues they may have
- contacting the school as soon as possible if you become aware of any problems, particularly bullying in any form.

All staff assist in ensuring that our children are safe and happy in the school environment. Our Student Wellbeing staff, Jane Macqueen and Yevonne Meyers, have the role of developing whole school approaches to strengthen wellbeing, ensuring that staff and parents are working together effectively in the best interests of every student. Jane and Yevonne also support individual children when the need arises and can be contacted at the school if there are any matters you wish to discuss.

All grade teachers will be working closely with their new classes to develop agreed expectations of behaviour, consequences and rewards that are closely linked in with our school values. All families will receive a copy of your children’s classroom expectations which families will need to sign and return to school. Please support the classroom teachers by discussing these expectations with your children.

Matt Currie  
**PRINCIPAL**

**Parents and Friends News**

*Seeking a parent who would be interested in coordinating our Scholastic Book Club. Please see the girls in the office if you would interested.*

**Monday 6th** – Parents and Friends Morning Tea in the Parents & Friends Room after assembly.

**Thursday 9th** - Parents and Friends Club Annual General Meeting at 7.00pm in the Parents and Friends Room.
An election is to be conducted for members of the School Council of Maffra Primary School. Nomination forms may be obtained from the school and must be lodged by 4pm on Thursday February 9th 2016.

Following the closing of nominations a list of the nominations received will be posted at the school. The terms of office, membership categories and number of positions in each membership category open for election are as follows –

<table>
<thead>
<tr>
<th>Membership category</th>
<th>Term of office</th>
<th>Number of positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent member</td>
<td>From the day after the date of the declaration of the poll in 2017 to and inclusive of the date of the declaration of the poll in 2019.</td>
<td>5</td>
</tr>
<tr>
<td>DET employee member</td>
<td>From the day after the date of the declaration of the poll in 2017 to and inclusive of the date of the declaration of the poll in 2019.</td>
<td>2</td>
</tr>
</tbody>
</table>

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.
Welcome to Mrs Lambourn’s Preps for 2017

Prep M and Prep S will be featured in the coming newsletters!
The Carpenter Street Store

Lunch orders available on Mondays and Fridays
January 2017

<table>
<thead>
<tr>
<th>Sandwiches</th>
<th>Rolls</th>
<th>Drinks</th>
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</thead>
<tbody>
<tr>
<td>Vegemite</td>
<td>$2.50</td>
<td>$2.90 Water</td>
</tr>
<tr>
<td>Cheese</td>
<td>$2.50</td>
<td>$2.90 Pure Juice:</td>
</tr>
<tr>
<td>Tomato</td>
<td>$2.50</td>
<td>Orange $2.00</td>
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<tr>
<td>Egg</td>
<td>$3.00</td>
<td>Apple $2.00</td>
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<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Apple Blackcurrant $2.00</th>
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<tbody>
<tr>
<td>Breakers:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ham</td>
<td>$3.00</td>
<td>Chocolate $2.00</td>
</tr>
<tr>
<td>Ham &amp; Salad</td>
<td>$5.60</td>
<td>Strawberry $2.00</td>
</tr>
<tr>
<td>Plain Salad</td>
<td>$4.10</td>
<td>Vanilla $2.00</td>
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<tr>
<td>Chicken</td>
<td>$4.10</td>
<td></td>
</tr>
<tr>
<td>Chicken &amp; Salad</td>
<td>$5.60</td>
<td></td>
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<tr>
<td>Extra per filling</td>
<td>40c</td>
<td></td>
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</tbody>
</table>

*Please Note: Peanut Butter cannot be provided due to the serious risks for children with allergies.*

<table>
<thead>
<tr>
<th>Hot Food</th>
<th></th>
<th>Snack Food</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pie</td>
<td>$3.80</td>
<td>Fruit Finger Bun</td>
</tr>
<tr>
<td>Pasties</td>
<td>$3.80</td>
<td>1/2 Fruit Bun</td>
</tr>
<tr>
<td>Sausage Roll</td>
<td>$2.50</td>
<td>Tubs of Yoghurt</td>
</tr>
<tr>
<td>Party Pies</td>
<td>$1.40</td>
<td>Fruit Tubs</td>
</tr>
<tr>
<td>Hot Dog with / without sauce</td>
<td>$3.00</td>
<td></td>
</tr>
<tr>
<td>Hot Dog with Cheese &amp; sauce</td>
<td>$3.50</td>
<td></td>
</tr>
<tr>
<td>Hot Dog with Cheese</td>
<td>$3.50</td>
<td></td>
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<tr>
<td>Steamed Dim Sims</td>
<td></td>
<td></td>
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<tr>
<td>with / without soy sauce</td>
<td>90c</td>
<td></td>
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<tr>
<td>Chicken Nuggets</td>
<td>50c</td>
<td></td>
</tr>
<tr>
<td>Sachet of Tomato Sauce</td>
<td>30c</td>
<td></td>
</tr>
</tbody>
</table>

Please write your child's name, order and room number clearly on a paper bag, and securely enclose the correct money.

Please do not order any item that is not on the price list, as the Carpenter Street Store will be unable to supply it.

Thank-you!
HOW TO INSTALL SKOOL BAG ON YOUR SMARTPHONE

**iPhone and iPad Users**

1. Click the “App Store” icon on your Apple device.
2. Type your school name in the search, using suburb name will help.
3. If iPhone, you will see your school appear, click “Free” then “install”.
4. If iPad, change the drop list to “iPhone Apps”, your school will then be visible, click “Free” then “install”.
5. When installed click “Open”.
6. Select “OK” to receive push notifications, when asked.
7. Click the “More” button on the bottom right of the App, then “Setup”.
8. Toggle on the Push Categories that are applicable for you.

**Android Users**

You must first have signed up with a Google Account before installing the app.

1. Click the “Play Store” button on your Android device.
2. Click the magnifying glass icon at the top and type in your school name, using suburb name will help.
3. Click the school name when it appears in the search.
4. Click the “Install” button.
5. Click “Accept” for various permissions (please note, we do not modify any of your personal data on your device).
6. Click “Open” when installed.
7. Click the “More” button on the bottom right of the App, then “Setup”.
   Toggle on the Push Categories that are applicable for you.